

**Potomac Nursery School
Application for Admission**

2017-2018

12300 Falls Road
Potomac, Maryland 20854
301-340-0579

Child Information

Name of Child (first and last) Prefers to be called

Date of Birth Gender (M/F) Home Phone Subdivision

Home Address City/State Zip

Describe any medical conditions, allergies, developmental or behavioral issues your child may have.

Primary language spoken at home. Names and ages of siblings.

Previous school attended. Phone Permission to contact school (y,n)

Parent Information

Father/Guardian Mother/Guardian

Home Phone (if different from above) Home Phone (if different from above)

Cell Phone Work Phone Cell Phone Work Phone

Email Email

Occupation/Employer Occupation/Employer

How did you hear about us?

PRESCHOOL CLASS - 9am-12pm (Ages 2-5 years):

- ___ Bumble Bees (must be 2yrs old to attend) - Monday-Friday - \$721
 - ___ Bumble Bees (must be 2yrs old to attend) - Monday, Wednesday, Friday - \$374.
 - ___ Bumble Bees (must be 2yrs old to attend) - Tuesday, Thursday - \$330.
 - ___ Turtles (must be 3yrs old by Sept 1st) - Monday-Friday - \$706.
 - ___ Turtles (must be 3yrs old by Sept 1st) - Monday, Wednesday, Friday - \$453.
 - ___ Turtles (must be 3yrs old by Sept 1st) - Tuesday, Thursday - \$309.
 - ___ Penguins (must be 4yrs old by Sept 1st) - Monday - Friday - \$706.
- Monthly total for preschool (9:00am -12:00pm) \$ _____

BEFORE/AFTERCARE and LUNCH BUNCH (Ages 2-5 years):

FULL TIME = \$1427.00 per month (2-5 years)

7:30am - 6:00 pm – Monday – Friday - (includes the preschool day and the lunch hour). * This is our best hourly rate! Please indicate the Full Time option at the bottom of this page.

BEFORE CARE:

***Please indicate day(s) of week needed (M,Tu,W,Th,F) in the blanks below:**

7:30 - 9:00am

- 1 day a week - \$32 monthly _____
- 2 days a week - \$52 monthly _____
- 3 days a week - \$76 monthly _____
- 4 days a week - \$102 monthly _____
- 5 days a week - \$150 monthly _____

8-9:00am

- 1 day a week - \$23 monthly _____
- 2 days a week - \$44 monthly _____
- 3 days a week - \$66 monthly _____
- 4 days a week - \$84 monthly _____
- 5 days a week - \$100 monthly _____

LUNCH BUNCH AND AFTERCARE:

***Please indicate day(s) of week needed (M,Tu,W,Th,F)**

12pm-1:00pm –LUNCH BUNCH

- 1 day a week - \$36 monthly _____
- 2 days a week - \$70 monthly _____
- 3 days a week - \$102 monthly _____
- 4 days a week - \$134 monthly _____
- 5 days a week - \$150 monthly _____

12-4:00pm

- 1 day a week - \$103 monthly _____
- 2 days a week - \$170 monthly _____
- 3 days a week - \$254 monthly _____
- 4 days a week - \$340 monthly _____
- 5 days a week - \$424 monthly _____

12-2:00pm

- 1 day a week - \$52 monthly _____
- 2 days a week - \$84 monthly _____
- 3 days a week - \$128 monthly _____
- 4 days a week - \$170 monthly _____
- 5 days a week - \$211 monthly _____

12-5:00pm

- 1 day a week - \$128 monthly _____
- 2 days a week - \$212 monthly _____
- 3 days a week - \$318 monthly _____
- 4 days a week - \$424 monthly _____
- 5 days a week - \$529 monthly _____

12-3:00pm

- 1 day a week - \$76 monthly _____
- 2 days a week - \$128 monthly _____
- 3 days a week - \$191 monthly _____
- 4 days a week - \$255 monthly _____
- 5 days a week - \$318 monthly _____

12 – 6:00pm

- 1 day a week - \$152 monthly _____
- 2 days a week - \$255 monthly _____
- 3 days a week - \$381 monthly _____
- 4 days a week - \$509 monthly _____
- 5 days a week - \$649 monthly _____

Please enter your totals below:

Before Care Total _____
 Preschool Total _____
 Aftercare Total _____

OR Full Time \$1427.00 - (7:30 am – 6:00pm) _____

***Full Time include the preschool class and the lunch hour.**

Total Monthly Tuition \$ _____

*** CHILDREN WHO ATTEND AFTERCARE and LUNCH BUNCH SHOULD SUPPLY THEIR OWN LUNCH FOR SCHOOL.**

School Policies:

1. The registration fee and deposit must be paid before your child is officially enrolled. **The registration fee and deposit are non-refundable.**
2. One month's written notice is required for withdrawal from the nursery school. If the Director does not receive one month's written notice, the tuition for the following month will be required.
3. Tuition is due on the first day of each month. There are no reductions in tuition for illness or family vacations.
4. We reserve the right to dismiss a child with behavioral, health problems or for any other reason. This action will not be taken until the parents and the teacher have worked together to try to resolve the problem.
5. All required medical forms and immunization forms must be received by Potomac Nursery School before the first day of school.
6. A copy of "Parents Guide to Regulated Childcare" is posted in the front hall.
7. Potomac Nursery School does not practice or condone discrimination based on race, religion, color or national origin in the admission of pupils or the employment of faculty and administrative staff.
8. Potomac Nursery School reserves the right to make or change rules, restrictions and conditions that are consistent with the safety, health and best interests of our students, faculty and families.
9. There will be a separate application for Potomac Nursery School Camp admission.
10. Potomac Nursery School is licensed by the Maryland State Department of Education.
11. We encourage parents to visit our classrooms at any time during the school year (without notice). A security key-code will be given to parents for safe entry into our building.

***Registration Deposit and Registration Fee:**

A Registration fee and deposit are due with the application. **The Registration deposit is equal to one month's tuition** (the deposit will be credited to you as May's Tuition). **The Registration fee is \$30.00.**
The Registration Fee and Deposit are non-refundable.

Deposit (one month's tuition) \$ _____ + Registration Fee \$ _____ = Total Due \$ _____

Office Use Only: Amount Received _____ Check # _____

*I have carefully read the terms and conditions stated above. I agree to comply with the terms herein expressed and to be bound by Potomac Nursery School's regulations and conditions.

Please print name (first, last) _____

Signature _____ Date: _____

The Application along with the registration fee and deposit may be given to the director or sent to the following address: 12300 Falls Road, Potomac MD 20854

web: www.potomacnurseryschool.com email: potomacnursery@aol.com